

Operator's Daily Checklist - Vehicles (Gas/LP/Diesel)

RECORD OF INSPECTION AND FLUIDS ADDED

Date of Insp.		Operator		Fuel Added	
Vehicle #		Model of Veh		Engine Oil	
Department		Serial # (If Any)		Radiator Coolant	
Shift		Hour Meter		Hydraulic Oil	

SAFETY AND OPERATIONAL CHECKS - TO BE DONE PRIOR TO EACH SHIFT

ONLY A QUALIFIED MECHANIC MAY CORRECT IDENTIFIED ISSUES

ENGINE OFF CHECKLIST	OK?	DESCRIPTION OF FINDINGS
Leaks - Fuel, Hydraulic Fluid, Engine Oil, Radiator		
Tires - Condition and Pressure		
Forks - Top Clip Retaining Pin and Heel - Check Condition		
Load Backrest - Securely Attached		
Hydraulic Hoses, Mast Chains, Cables, Stops - Check Visually		
Overhead Guard - Attached		
Finger Guards - Attached		
Propane Tank - Rust Corrosion, Damage, Secured		
Safety Warnings - Attached		
Battery - Check Water/Electrolyte Level, Charge		
Engine Belts - Check Visually		
Hydraulic Fluid Level - Check Level		
Engine Oil Level - Check Level		
Transmission Fluid Level - Check Level		
Engine Air Cleaner - Check Alarms and Traps		
Fuel Sedimentor - Check (Diesel)		
Radiator Coolant - Check Level		
Operators Manual - Present		
Nameplate - Present and in Good Condition		
Seat Belts - Operating Properly		
Hood Latch - Adjusted and Securely Fastened		
Brake Fluid - Check Level		

ENGINE ON CHECKLIST	OK?	DESCRIPTION OF FINDINGS
Accelerator or Direction Control Pedal - Operational		
Service Brake - Operational		
Parking Brake - Operational		
Steering - Operational		
Drive Control - Forward/Reverse - Operational		
Tilt Control - Forward/Backward - Operational		
Hoist and Lowering Control - Operational		
Horn and Lights - Operational		
Cab - Heater, Defroster, Wipers - Operational		
Gauges - All Associated - Operational		