1. Gross receipts for the month of ......................................................... $____________________
2. Less allowable deductions (attach list) .................................................. $____________________
3. Balance Taxable .................................................................................. $____________________
4. 5% tax on item 3 .................................................................................... $____________________
5. LESS 3% sellers discount on item 4 (ONLY WHEN FILED AND PAID ON TIME) .... $____________________
6. Balance – total tax less sellers discount .................................................. $____________________
7. Penalty for late payment – 10% of item 6 or $2.00 (WHICHERVER IS GREATER) $____________________
8. Total Tax and Penalty ........................................................................... $____________________
9. 10% per annum interest on tax and penalty ............................................. $____________________
10. Total Tax, Penalty and Interest due and paid herewith .............................. $____________________

MAKE CHECK PAYABLE TO CITY TREASURER

DECLARATION OF SELLER:

I hereby swear or affirm that the amounts listed above are true, correct and complete to the best of my knowledge and belief for the period stated above.

Date _____________________________ Signed by _________________________________

Phone No. ________________________ Title _____________________________________

INSTRUCTIONS: Mail original copy with check payable to City Treasurer on or before the 20th day of the month following the month being reported, to:

Commissioner of the Revenue, P O Box 644, City Hall, Fredericksburg, VA  22404-0644

For Office Use

Received by:

_____________________________ Commissioner of the Revenue

Date Received in Office