University of Mary Washington 2015 Women’s History Month

Program Proposal Form

We invite members of the University of Mary Washington community to submit proposals for the annual Women’s History Month Program. Proposals are due by **December 10, 2014** and the sponsors will be notified promptly. Approved programs will be included on the Women’s History Month calendar as well as in print and electronic publications. All programs must secure their source of funding, if applicable.

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| --- | --- |
| Contact Person |  |
| Sponsoring Organization/Department |  |
| E-mail |  |
| Address |  |
| Phone Number |  |
| Proposed Program/Event Title |  |
| Proposed Date, Time, Location(Include venue reservation confirmation) |  |
| Actual Description of Program for Calendar |  |
| How does the program relate to the Women’s History Month? |  |
| Estimated cost of event(Note: Funds are not available from the WHM Planning Committee.) | □ No Cost □ Total estimated cost $ \_\_\_\_\_\_\_\_\_\_\_\_\_ $ \_\_\_\_\_\_\_\_\_ contributed by sponsoring department $ \_\_\_\_\_\_\_\_\_ other |
| Additional information or requests regarding your proposed event. |  |

**Proposals are due by December 10th at 5:00 p.m.**

Return forms and appropriate attachments to:

Women’s History Month Planning Committee

James Farmer Multicultural Center

Attention: Adriana Lema Polo

Lee Hall, Room 211

1301 College Avenue

Fredericksburg, VA 22401

or

Email at alemapol@umw.edu