**Position Description**

The Fitness Center Supervisor position is a part-time employment opportunity within the Division of Student Affairs that reports to the Fitness Center Student Coordinator, Graduate Assistant for Facility Operations, and Assistant Director of Campus Recreation for Fitness and Wellness. The Fitness Center Supervisor is expected to maintain a safe, clean, and welcoming facility, lead Fitness Center staff, and serve as a liaison between student staff and administrative staff.

**Position Responsibilities**

* Work opening, evening, and closing shifts, including weekends
* Cover shifts on a short notice and be on call when necessary
* Serve as leader and first responder to emergency situations
* Follow and enforce all Campus Recreation rules; set example for fellow staff and patrons
* Attend bi-weekly meetings
* Assist with training of new employees, and execution of department’s initiatives and duties based on the discretion of the Assistant Director and Graduate Assistant

**Minimum Requirements**

* Enrollment in a degree program and a minimum of 6 credit hours at UMW
* Minimum cumulative GPA of 2.00
* Meet all satisfactory academic [program requirements](http://adminfinance.umw.edu/financialaid/satisfactory-academic-progression-policy/)
* Current CPR, First Aid, and AED certification
* Served at least one semester in the Fitness Center Attendant role
* Responsible, driven, and internally motivated to succeed
* Extremely knowledgeable about Campus Recreation facilities, programs, and services
* Strong customer service, communication, and problem-solving skills

**Preferred Qualities**

* Personal interest and experience in fitness and wellness
* Strong public speaking, writing, and organizational skills
* Peer leadership experience

**Compensation**

The Fitness Center Supervisor will receive the compensation of $7.50 (with possibility for a raise) an hour in exchange for approximately 10-15 hours of work per week.